

HOW TO USE *NoveList*

What is NoveList?

NoveList is a reader's advisory tool on the World Wide Web. This online guide may be accessed at any ***Chester County System Library*** on any Internet workstation or from your home computer using your library barcode number. *NoveList* helps readers of fiction find new books based on books they've read or topics in which they are interested. Currently, subject access is provided to more than 90,000 fiction titles, with book reviews or plot descriptions available for approximately half those titles. Lists of award-winning books, book discussion guides, book talks, and articles on authors and literary topics are also obtainable. Any page within *NoveList* can be printed, e-mailed, or saved to a disk.

How Do I Find Books?

SEARCH OPTIONS

1. Quick Search

You can enter an author, title, series name or keyword in the edit field directly below the Quick Search title. There is a dropdown arrow to change the type of Quick Search to either Title, Series or Keyword. Use the dropdown arrow to select the type of Quick Search you want to perform. **NOTE** that the default for the Quick Search is author. Quick Search appears on every page in *NoveList*.

2. Find a Favorite Author

- **Click** on these words to find new books related to one by a favorite author.
- **Type** the **author's name** (in any order) in the **Find** box, then **click** on the **Search** button to bring up a list of book titles by that author.
- **Click** on the **title** of the book you wish to compare. This brings up the full record for that book.
- To find similar books **click** on **Find Similar Books**.

3. Find a Favorite Title

- **Click** on these words to find a specific title.
- **Type** the **title** in the **Find** box, then **click** on the **Search** button.
- The full record for your book title or a list of similar titles to select from will appear. **Click** on the **title** of the particular book you wish to compare to bring up the full record for that book.
- From the full record, you may find similar books by **clicking** on **Find Similar Books**.

4. Find a Series Name

- **Click** on these words to find books that are part of a series.
- **Type** the **series name** in the **Find** box, then **click** on the **Search** button.
- From the list of book titles in the series, **click** on a book title to bring up the full record for that book.
- To find similar books **click** on **Find Similar Books**.

5. Describe a Plot

- **Click** on these words to find books by describing the book you'd like to read.
- In the **Find** box, **type words** or **phrases** that describe who the story is about, what happens in the story, or when or where the story takes place. Then **click** on the **Search** button.
- To find similar books **click** on **Find Similar Books**.

6. *Best Fiction*

- **Click** on these words to browse lists of award-winning books. Then follow the directions on the screen.
- **Click** on one reading level.
- **Click** on **Continue** button.
- **Click** only one genre.
- **Click** only one specific genre.
- When a list of book titles appears, **click** on **any title** to bring up the full record for that book.
- To find similar books **click** on **Find Similar Books**.

7. *Explore Fiction*

- **Click** on these words to browse lists of books by genre (mystery, horror, romance, etc.). Then follow the directions on the screen.
- **Click** on one reading level.
- **Click** on **Continue** button.
- **Click** only one genre.
- When a list of book titles appears, **click** on any title to bring up the full record for that book.
- To find similar books **click** on **Find Similar Books**.

8. *All Authors, Titles, Series Names and Subjects*

- **Click** on these words to browse key-field lists in the database.
- **Choose** to sort by alphabetical order or relevancy.
- **Browse** by author, title, series name and subject heading.
- **Click** on **Search**.

READ ABOUT POPULAR TITLES AND TOPICS

Explore this area for many useful and interesting features like author biographies, book discussion guides, in-depth articles and interviews. If you've read everything by your favorite author, **Author Read-Alikes** includes a brief discussion of why people enjoy a popular author and offers a listing of other authors who write just like the one you enjoy.

USEFUL TIPS

How to Print, E-Mail and Download

- To print a page, **click** on **Print Record** located under **Options** on the left side of the page.
- To e-mail a record or title list, **click** on **e-mail Record** in the left column of the page, and follow the directions on the screen.
- To download to a disk or your hard drive on your home computer, choose **Save As...** from the browser's **File** menu.

Full Record View

- The full record for a book title contains the book's publishing information and subject headings assigned to the book, and may also provide a plot description, book review and related Web site references.
- To bring up a list of similar books, **click** on the **Find Similar Books** button near the top of the page.
- To return to the list of book titles, **click** on **Back to List** under **Options** on the left side of the page.
- To see a list of other books by the author of this particular book, **click** on **Other Titles** under the author's name.

Personal Folder

- The **Personal Folder** lets you keep track of books in which you are interested. To add a book to this folder, **click** on **Add** on the right side of the page. To view books in your list, **click** on **View Folder** in the left column of the page.

Learning Center

- This link takes you to the **Learning Center** for a *NoveList* tutorial, sample searches, a glossary and other valuable information about how to maximize your use of *NoveList*.

Additional Search Options

- **Guided and Freehand Boolean Searching** are available under **Search Our Database**. Under **NoveList Training**, **click** on **Learning Center** and then **click** on **NoveList for the Power User**.