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Thursday, April 14, 10:00 AM

### Strategic Plan Recommendations/Questions

1. Program Data – The program data is being submitted by most of the Libraries. Lauren and Agatha will address at the DLM to make sure that all the Member Libraries are submitting their program data.
2. Time Line of Strategic Plan – Synchronize with County Strategic Plan- It was agreed to synchronize with the County although there will be a time lag between the Libraries and the County by about 6 months.
3. Goal: Capacity Building
  - a. For the success measure of “maintaining a balanced budget,” the Committee recommends that transfers from reserves should not be included for balancing an operating budget. The ultimate goal is to get them to this point.
  - b. 3-month operating reserve – This number will be reviewed annually and be calculated as the annual total divided by four.
  - c. Best Practice & Safety Standards have not yet been developed. It has been decided to table this and develop plans later due to time restraints.
  - d. Community Events attended by Member Libraries – There are only four or five libraries currently attending Community Events, so it was discussed that there might be a better way to look at this measure. Number of community events attended by each member library is considered in the direct service areas determination for the funding formula, so the committee has decided to look at this number for each individual library versus systemwide. This measure will be redone to set a goal for each library.
4. Facilities – Joe discussed the First Floor Redesign. There have been several issues that need to be resolved, including the desk and shelving design. Joe is working with the vendor to resolve the issue.