



**The County of Chester
is an Equal Opportunity Employer
and Complies with the
American with Disabilities Act (ADA)**

**CHESTER COUNTY LIBRARY
& DISTRICT CENTER
AND HENRIETTA HANKIN BRANCH**



Requisition# 00590
Title PT Library Page, Interlibrary Loan
Department Chester County Library
Location 450 Exton Square Parkway, Exton, PA

This part-time position is responsible for packaging material to ship to other libraries, repairing and organizing packaging material, occasionally assisting with shelving periodicals and other library material, interacting with library patrons in a courteous, professional manner. The person filling this position must be able to put materials in order alphabetically and numerically using decimal numbers.

This position requires the following physical abilities: to handle, lift, move, shift library materials weighing up to 25 lbs; to wheel book-carts weighing up to 125 lbs; to operating a keyboard; to stand, sit, kneel, walk, stoop, reach repeatedly throughout the workday.

All library positions require the following criminal background and child abuse clearances: Report of criminal history from the Pennsylvania State Police (PSP); Child Abuse History Clearance from the Department of Human Services (Child Abuse); and Fingerprint based federal criminal history submitted through the Pennsylvania State Police or its authorized agent (FBI).

Position Type: Part-Time

Salary Information: \$8.50 per hour.

Shift: Wednesday – Saturday, hours are flexible.

Weekly Hours: 10

Deadline: Applications will be accepted until position is filled.

Original posting date: 11/12/2020

To apply, contact County of Chester Human Resources:
Apply online at www.chesco.org; Job Inquiries: 610-344-6698