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CHESTER COUNTY LIBRARY
& DISTRICT CENTER
AND HENRIETTA HANKIN BRANCH



Requisition# 00724

Title Librarian II - Reference

Department Chester County Library

Location 450 Exton Square Parkway, Exton, PA

The Chester County Library, Exton, PA is seeking a full time Reference Librarian II dedicated to serving customers with enthusiasm and professionalism. This position is primarily responsible for leading, coordinating, and communicating outreach initiatives and activities for the Reference Department and Chester County Library, specifically identifying, contacting, and pursuing partnerships with county departments and community organizations. This position provides reference services, readers' advisory, and instruction on the use of print and electronic resources to the public. He/She will be an active member of the Reference Team and be involved with the library's grant seeking services. Proven presentation skills are required. Additional assignments may include: collection development, curate websites in assigned subject areas, and special projects.

This position requires an ALA accredited M.L.S. with reference experience, knowledge of print and electronic resources. Good oral and written communication skills, ability to handle stressful situations, and a commitment to public service.

All library positions require the following criminal background and child abuse clearances: Report of criminal history from the Pennsylvania State Police (PSP); Child Abuse History Clearance from the Department of Human Services (Child Abuse); and Fingerprint based federal criminal history submitted through the Pennsylvania State Police or its authorized agent (FBI).

Position Type

Full-Time / Exempt

Salary Information

Salary range available beginning at \$41,059.20 annually based on education and experience.

Shift

Hours will vary by week, including one evening a week and one weekend about every 5 weeks.

Weekly Hours

35

Deadline

Applications will be accepted until position is filled.

Other Information

Original posting date: 5/11/2021

**To apply, contact County of Chester Human Resources:
Apply online at www.chesco.org; Job Inquiries: 610-344-6698**