



**The County of Chester
is an Equal Opportunity Employer
and Complies with the
American with Disabilities Act (ADA)**

**CHESTER COUNTY LIBRARY
& DISTRICT CENTER
AND HENRIETTA HANKIN BRANCH**



Requisition# 01331
Title PT Library Page – Interlibrary Loan
Department Chester County Library
Location 450 Exton Square Parkway, Exton, PA

This part-time position is responsible for re-shelving materials returned to and used in the library, keeping shelves and public tables neat, packing materials to ship to other libraries and for interacting with library patrons in a courteous, professional manner. The person filling this position must be able to put materials in order alphabetically and numerically using decimal numbers.

This position requires the following physical abilities: to handle, lift, move, shift library materials weighing up to 25 lbs; to wheel book-carts weighing up to 125 lbs; to operate a keyboard; to stand, sit, kneel, walk, stoop, reach repeatedly throughout the workday.

All library positions require the following criminal background and child abuse clearances: Report of criminal history from the Pennsylvania State Police (PSP); Child Abuse History Clearance from the Department of Human Services (Child Abuse); and Fingerprint based federal criminal history submitted through the Pennsylvania State Police or its authorized agent (FBI).

Position Type: Part-Time

Salary Information: \$8.50 per hour

Shift: Monday, Wednesday, & Thursday 3 PM – 6 PM; 2 hours each weekend.

Weekly Hours: 5

Deadline: Applications will be accepted until position is filled.

Original posting date: 4/25/2022

To apply, contact County of Chester Human Resources:
Apply online at www.chesco.org; Job Inquiries: 610-344-6698