



County of Chester
The County of Chester is an Equal Opportunity Employer and
Complies with the American with Disabilities Act (ADA)



Requisition# 2559
Title Librarian Part Time
Department Henrietta Hankin Branch Library
Location 215 Windgate Dr, Chester Springs, PA

The Henrietta Hankin Branch Library in Chester Springs, PA is seeking a part-time adult reference librarian dedicated to maintaining and enhancing the high standard of information and customer service established by the Library.

This librarian will often be at the Adult Reference Desk helping our customers find the information they need and providing other assistance as needed. The position will have some collection development responsibilities, will provide one-on-one tutoring with technology or research, and will plan and promote educational classes, learning opportunities and social events for our customers. The part time librarian will help promote the library and will work with community leaders and businesses to promote library services and develop partnerships. The ability to provide excellent customer service is vital.

This position requires an ALA accredited M.L.S. degree, excellent reader advisory skills, reference experience, knowledge of electronic resources and familiarity with mobile devices. Excellent oral and written communication skills and a demonstrated commitment to public service are essential.

All library positions require the following criminal background and child abuse clearances. Report of criminal history from the Pennsylvania State Police (PSP); Child Abuse History Clearance from the Department of Human Services (Child Abuse); and Fingerprint based federal criminal history submitted through the Pennsylvania State Police or its authorized agent (FBI).

Position Type

Part-Time / Non-Exempt

Salary Information

Salary range available beginning at \$18.00 per hour based on education and experience.

Shift

Hours will vary by week and include one night a week and one weekend a month

Weekly Hours

20

Deadline

Applications will be accepted until position is filled.

Other Information

Original posting date: November 20, 2018

To apply, contact County of Chester Human Resources:
Apply online at www.chesco.org; Job Inquiries: 610-344-6698